



**TAMIL NADU  
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**Part III—Section 2**

**Statutory Notifications and Orders issued by  
Heads of Departments.**

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**NOTIFICATIONS BY HEADS OF DEPARTMENTS, ETC.**

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**NOTIFICATIONS BY HEADS OF DEPARTMENTS, ETC.****JUDICIAL NOTIFICATIONS**

## REVISION OF SCALES OF PAY RULE FOR MADRAS HIGH COURT SERVICE

**(Including Madurai Bench of Madras High Court, Madurai, office of the Official Assignee, High Court, Madras, Tamil Nadu State Judicial Academy and its Regional Centres, Coimbatore and Madurai, Tamil Nadu Mediation and Conciliation Centre, High Court Madras and its Madurai Bench and Arbitration Centre, High Court, Madras).**

*(Roc. No. 16686/2017/G2)*

No. SRO C-4/2018.

In exercise of the powers conferred by Article 229 of the Constitution of India and all other powers, the Honourable the Chief Justice, High Court, Madras is hereby pleased to issue the following Rule for the fixation of Pay in respect of the members of the High Court Service (including Madurai Bench of Madras High Court, Madurai, office of the Official Assignee, High Court, Madras, Tamil Nadu State Judicial Academy and its Regional Centres, Coimbatore and Madurai, Tamil Nadu Mediation and Conciliation Centre, High Court Madras and its Madurai Bench and Arbitration Centre, High Court, Madras).

**RULE**

Consequent on the recommendation of the Official Committee and the orders contained in G.O.Ms.No.303, Finance [Pay Cell] Department, dated 11.10.2017, revising the scale of pay to the State Government employees (including the employees of the High Court, Service) The Hon'ble Chief Justice, with the approval of the Governor of Tamil Nadu, is pleased to revise and fix the scales of pay as specified in the Schedule hereunder to the various posts in the Madras High Court Service (including Madurai Bench of Madras High Court, Madurai, office of the Official Assignee, High Court, Madras, Tamil Nadu State Judicial Academy and its Regional Centres, Coimbatore and Madurai, Tamil Nadu Mediation and Conciliation Centre, High Court Madras and its Madurai Bench and Arbitration Centre, High Court, Madras).

The scale of pay specified in the Schedule shall take notional effect from 1st January, 2016 and monetary benefit with effect from 1st October, 2017. The Tamil Nadu Revised Pay Rules, 2017, notified in G.O.Ms.No.303, Finance [Pay Cell] Department, dated 11.10.2017 and the amendment issued by the Government in this regard shall be applicable to the members of the High Court Service (including Madurai Bench of Madras High Court, Madurai, office of the Official Assignee, High Court, Madras, Tamil Nadu State Judicial Academy and its Regional Centres, Coimbatore and Madurai, Tamil Nadu Mediation and Conciliation Centre, High Court Madras and its Madurai Bench and Arbitration Centre, High Court, Madras).

The provision regarding the matters like Selection Grade/Special Grade, Special Pay and Special allowances for Certain posts, Dearness Allowances, House Rent Allowance, City Compensatory Allowances and other Allowances shall be as prescribed in G.O.Ms.No.303, Finance [Pay Cell] Department, dated 11.10.2017, G.O. Ms. No.304, Finance [Pay Cell] Department, dated 13.10.2017, G.O.Ms.No.305, Finance [Pay Cell] Department, dated 13.10.2017, G.O. Ms. No. 306, Finance [Pay Cell] Department, dated 13.10.2017, G.O. Ms. No.307, Finance [PayCell] Department, dated 13.10.2017 and G.O.Ms.No.311, Finance [Pay Cell] Department, dated 23.10.2017, and these Rules shall also apply to the Officers and Staff of the High Court Service (including Madurai Bench of Madras High Court, Madurai, office of the Official Assignee, High Court, Madras, Tamil Nadu State Judicial Academy and its Regional Centres, Coimbatore and Madurai, Tamil Nadu Mediation and Conciliation Centre, High Court Madras and its Madurai Bench and Arbitration Centre, High Court, Madras).

The option, as indicated in Rule 6 of the Tamil Nadu Revised Scales of Pay Rules 2017, shall be exercised within three months from the date of the coming into the force of these Rules.

<i>Sl. No.</i>	<i>Name of the Post</i>	<i>Pre-revised scale of pay</i>	<i>Revised Scale as per the 7th Pay Commission G.O.</i>
(1)	(2)	(3)	(4)
1	Registrar General		
2	Additional Registrar General		
3	Registrar (Vigilance)		
4	Additional Registrar -I (Vigilance)		
5	Additional Registrar-II (Vigilance)		
6	Registrar (Judicial)		
7	Registrar (District Judiciary)		
8	Registrar (IT -cum-Statistics)		
9	Registrar (Recruitment)		
10	Registrar (Special Cell)		
11	Director (Tamil Nadu Mediation and Conciliation Centre)		
12	Director (Tamil Nadu State Judicial Academy)		
13	Chief Editor	The incumbent functioning on other duty shall draw the pay and allowances applicable to the Tamil Nadu State Judicial Service	
14	Additional Director (Tamil Nadu State Judicial Academy)		
15	Deputy Director (Tamil Nadu State Judicial Academy / Regional Centres of State Judicial Academy) in the cadre of Senior Civil Judge		
16	Deputy Official Assignee in the cadre of Senior Civil Judge		
17	Assistant Editor		
18	Master in the cadre of Senior Civil Judge		
19	Associate Editor		
20	Assistant Registrar (e-Court) in the cadre of Civil Judge		
21	Registrar (Admn.)	37400-67000+8800	123400-216300
22	Registrar (Management)	37400-67000+8800	123400-216300
23	Registrar-cum-Special Officer (Liaisoning)	37400-67000+8800	123400-216300
24	Additional Registrar (IT & Statistics)	37400-67000+8800	123400-216300
25	Official Assignee	37400-67000+8800	123400-216300
26	Registrar-cum-Private Secretary to the Hon'ble the Chief Justice	37400-67000+8800	123400-216300
27	Joint Registrar-cum-Additional Private Secretary to the Hon'ble the Chief Justice	37400-67000+8700+Spl. Pay	123100-215900+Spl. Pay
28	Joint Registrar	37400-67000+8700	123100-215900
29	Deputy Director in the cadre of DR (Mediation)	15600-39100+7600	61900-196700
30	Deputy Registrar	15600-39100+7600+Spl. Pay	61900-196700+Spl. Pay
31	Principal Private Secretary to Hon'ble Judges (in the cadre of DR)	15600-39100+7600+Spl. Pay	61900-196700+Spl. Pay
32	Assistant Registrar	15600-39100+6600	59300-187700
33	Senior Private Secretary to Hon'ble Judges (in the cadre of AR)	15600-39100+6600+Spl. Pay	59300-187700+Spl. Pay
34	Court Manager	15600-39100+6600	59300-187700

<i>Sl. No.</i>	<i>Name of the Post</i>	<i>Pre-revised scale of pay</i>	<i>Revised Scale as per the 7th Pay Commission G.O.,</i>
<i>(1)</i>	<i>(2)</i>	<i>(3)</i>	<i>(4)</i>
35	Administrative Officer in the cadre of AR (TNSJA)	15600-39100+6600	59300-187700
36	Chief Librarian (in the cadre of AR)	15600-39100+6600	59300-187700
37	Senior System Manager	15600-39100+6600	59300-187700
38	Chief Accounts Officer (Deputation Post)	As applicable in the Tamil Nadu Treasuries and Accounts Department	
39	Sub Assistant Registrar	15600-39100+5700	56900-180500
40	Sub Assistant Registrar (P.A-I, P.A-II & Cofeposa)	15600-39100+5700+Spl. Pay	56900-180500+Spl. Pay
41	Librarian	15600-39100+5700	56900-180500
42	Private Secretary to the Hon'ble Judges (in the cadre of SAR)	15600-39100+5700+Spl. Pay	56900-180500+Spl. Pay
43	Accounts Officer	As applicable in the Tamil Nadu Treasuries and Accounts Department	
44	Court Officer/Section Officer/Appeal Examiner	15600-39100+5400+Spl. Allowance	56100-177500+Spl. Allowance
45	Personal Assistant to Hon'ble Judges	15600-39100+5400+Spl. Pay	56100-177500+Spl. Pay
46	Private Secretary to Registrar General	15600-39100+5400+Spl. Pay	56100-177500+Spl. Pay
47	Interpreter	15600-39100+5400+Spl. Allowance	56100-177500+Spl. Allowance
48	System Analyst	15600-39100+5400	56100-177500
49	Technical Assistant to Librarian	9300-34800+4800	36900-116600
50	Assistant Section Officer including Translator & Assistant Court Fee Examiner	9300-34800+4600	36400-115700
51	Assistant Librarian (in the cadre of ASO)	9300- 34800+4600	36400-115700
52	Superintendent (Catering)	9300-34800+4600	36400-115700
53	Overseer	9300-34800+4600	36400-115700
54	Personal Assistant to Registrar	9300-34800+4600	36400-115700
55	Record Keeper	9300-34800+4600	36400-115700
56	System Officer (TNSJA)	9300-34800+4600	36400-115700
57	Programmer	9300-34800+4600	36400-115700
58	Assistant Programmer	9300-34800+4400	35900-113500
59	Senior Typist	9300-34800+4200 + Spl. Pay	35400-112400+Spl. Pay
60	Personal Clerk to Deputy Registrar	5200-20200+2800	20600-65500
61	Computer Operator	5200-20200+2800	20600-65500
62	Library Assistant	5200-20200+2600	20000-63600
63	Assistant	5200-20200+2600	20000-63600
64	Head Bailiff	5200-20200+2400	19500-62000
65	Junior Bailiff	5200-20200+2400	19500-62000
66	Sergeant	5200-20200+2400	19500-62000
67	Driver	5200-20200+2400 +Spl. Pay	19500-62000+Spl. Pay
68	Cashier	5200-20200+2400	19500-62000
69	Reader/Examiner	5200-20200+2400	19500-62000
70	Record Assistant	5200-20200+2400	19500-62000
71	Typist	5200-20200+2400 + Spl. Pay	19500-62000+Spl. Pay
72	Telephone Operator	5200-20200+2400 + Spl. Pay	19500-62000+Spl. Pay
73	Court Keeper	5200-20200+1900	18200-57900
74	Binder	4800-10000+1650	16600-52400
75	Gollah	4800-10000+1650	16600-52400
76	Jamedar	4800-10000+1650	16600-52400

Sl.No.	Name of the Post	Pre-revised scale of pay	Revised Scale as per the 7th Pay Commission G.O.,
(1)	(2)	(3)	(4)
77	Xerox Operator	4800-10000+ 1650	16600-52400
78	Lift Operator	4800-10000+ 1400 +Spl. Pay	15900-50400 +Spl. Pay
79	Record Clerk	4800-10000+ 1400	15900-50400
80	Bearer	4800-10000+ 1400	15900-50400
81	Watch & Ward	4800-10000+ 1400	15900-50400
82	Duffadar	4800-10000+ 1400	15900-50400
83	Book Binder	4800-10000+ 1400	15900-50400
84	Library Attendant	4800-10000+ 1300	15700-50000
85	Book Restorer	4800-10000+ 1300	15700-50000
86	Chobdar	4800-10000+ 1300	15700-50000
87	Gardener	4800-10000+ 1300	15700-50000
88	Office Assistant	4800-10000+ 1300	15700-50000
89	Sweeper & Sanitary Worker	4800-10000+ 1300	15700-50000
90	Water man & Water woman	4800-10000+ 1300	15700-50000
91	Cook	4800-10000+ 1300	15700-50000
92	Room Boy	4800-10000+ 1300	15700-50000
93	Watch man	4800-10000+ 1300	15700-50000

**Deputation Posts (Vigilance)**

1	Additional Superintendent of Police	As applicable in their Parent Department
2	Deputy Superintendent of Police	-do-
3	Inspector of Police	-do-
4	Head Constable	-do-
5	Police Constable	-do-
6	Special Branch Assistant	-do-

**Deputation Posts (Internal Audit)**

1	Financial Advisor	As applicable in the Tamil Nadu Treasuries and Accounts Department
2	Chief Accounts Officer	-do-
3	Audit Officer in the cadre of Accounts Officer	-do-
4	Audit Superintendent in the cadre of Assistant Accounts Officer	-do-

High Court, Madras,  
1st February 2018.

R. SAKTHIVEL,  
Registrar General.

**The Madras High Court (Appointment and Conditions of Service of Division - III Assistants on Co-Terminus Basis) Rules, 2018.**

*(Roc. No. 23/2016/CON.ESTT.I)*

No. SRO C-5/2018.

The Hon'ble Supreme Court in *Renu and others vs. District and Sessions Judge, Tis Hazari and another* (C.A.No.979 of 2014) [(2014) 14 SCC 50] has laid down guidelines for direct Recruitment, including constitution of a Centralized Recruitment Cell.

Pursuant thereto, in view of large number of vacancies in Division-III of the Madras High Court Service and since the High Court does not have the required manpower, expertise and infrastructure facilities to

deal with the process of recruitment to fill up such large Number of vacancies, the Tamil Nadu Public Service Commission was requested by the High Court to take up the recruitment process for the said posts. However, the Tamil Nadu Public Service Commission has expressed their inability to accede to the request of the High Court since the prescribed qualification for Division-III posts in the High Court Service is 8th Standard pass, more number of candidates, who had highly qualified, would also apply and that the expected applications would be ranging from 15 to 20 lakhs, in which event, the recruitment work proposed by the High Court would involve handling of a large number of applications, incurring huge expenditure on conducting examination and diversion of manpower, which may cause disturbance to various recruitment programmes scheduled already by the said Commission.

In view of the above fact and further in view of the fact that the constitution of the Centralized Recruitment Cell may take some considerable time, the High Court of Judicature at Madras, represented by its Registrar General, has filed M.A.No.798 of 2017 in the above said Renu's case before the Hon'ble Supreme Court, praying to permit the High Court of Madras, to appoint personnel to vacancies in Division-III of the Madras High Court Service, on co-terminus basis of the services of the Hon'ble Judges in the Madras High Court, pending constitution and full-fledged functioning of the Centralized Recruitment Cell and the Hon'ble Supreme Court has allowed the said Application on 18-9-2017.

Thereafter, the High Court has collected the Rules framed by the Punjab and Haryana High Court, with regard to the services of the co-terminus employees in their establishment for reference.

Thus, now, in view of the order of the Hon'ble Supreme Court, dated 18-9-2017 made in M.A.No.798 of 2017 in C.A.No.979 of 2014 and in exercise of the powers conferred by Articles 229 (1) and (2) of the Constitution and of all other powers hereunto enabling, the Chief Justice, hereby makes the following Rules, namely:-

**1. SHORT TITLE AND COMMENCEMENT.**-(1) These Rules may be called the Madras High Court (Appointment and Conditions of Service of Division-III Assistants on Co-Terminus Basis) Rules, 2018

(2) These Rules shall come into force from 31-01-2018.

**2. DEFINITIONS.**-In these Rules, unless the context otherwise requires,-

(a) "**Chief Justice**" means the Chief Justice of the Madras High Court;

(b) "**High Court**" means the High Court of Judicature at Madras;

(c) "**Hon'ble Judge concerned**" means the Hon'ble Judge of the Madras High Court, on whose nomination the co-terminus employee has been appointed under these Rules;

(d) "**Registrar General**" means the Registrar General of the Madras High Court;

(e) "**Registry**" means the Office of the Registrar General of High Court of Madras;

(f) "**Service on co-terminus basis**" means the service of an employee, coinciding with the period of service of the Hon'ble Judge concerned in the Madras High Court, from the date of his appointment on co-terminus basis, till the end of tenure of the Hon'ble Judge concerned.

**3. APPOINTMENT.**- (1) Every Hon'ble Judge of the High Court of Madras is eligible to temporarily employ two persons as Division-III Assistants during his tenure of office in the High Court of Madras under these Rules.

(2) Every Hon'ble Judge of the High Court of Madras may nominate up to two medically fit persons as his Division-III Assistants to be appointed to the service on co-terminus basis, as per his prerogative, purely on temporary basis, for the period coinciding with the tenure of his, office in the Madras High Court. Such nomination shall be accompanied with his Medical Fitness Certificate issued by any Assistant Civil Surgeon of the Government Hospital.

(3) On such nomination by the Hon'ble Judge concerned, the Registrar-General shall issue necessary appointment orders to the said persons in the service on co-terminus basis.

(4) In case of termination of the services of any of such person, the Hon'ble Judge concerned may nominate another person as his Division-III Assistants on co-terminus basis, in the same manner as provided in sub-rule (2).

**4. CONDITIONS OF SERVICE.**-(1) On appointment, the co-terminus employee shall be attached to the Hon'ble Judge concerned only and shall not be intra-transferred among other Hon'ble Judges or to the Registry. He shall be posted to work in the office of the Hon'ble Judge concerned at the High Court of Madras or Madurai Bench of High Court of Madras and also in the residence of the Hon'ble Judge concerned.

(2) The Service of the co-terminus employee shall come to an end immediately and simultaneously with the end of tenure of Office of the Hon'ble Judge concerned in the High Court of Madras.

(3) The service of a co-terminus employee can be terminated at any point of time, without any prior notice and without assigning any reason, irrespective of the length of his co-terminus employment.

(4) The Registrar General shall maintain a list of co-terminus employees, whose services came to an end with the retirement or transfer or elevation of the Hon'ble Judge concerned and whenever a new Judge is appointed in the High Court of Madras, either on elevation or by transfer, such list shall be placed before such Hon'ble Judge for consideration to nominate any of them in the list as his nominee as co-terminus employee. If the Hon'ble Judge is not willing to engage the services of any of such person, he may nominate fresh persons in the same manner as provided in sub-rule (2) of rule 3. The persons in the said list shall have no claim or vested right to be nominated as co-terminus employee.

(5) If the Hon'ble Judge transferred from other High Court has already been permitted to have the services of the Division-III Assistants or any other Class-IV cadre employee (in whatever name the said category is called in that High Court) from the permanent cadre of the High Court from where the Hon'ble Judge is transferred to the Madras High Court on foreign service, such equal number shall be deducted from the entitlement of two co-terminus employees of the Hon'ble Judge for nomination. The Pay, allowances, leave and other benefits of such person shall be as per the terms and conditions of his service in the High Court concerned or as provided in rule 5 whichever is more beneficial to him.

(6) A co-terminus employee is not entitled to claim regularization of service or absorption in any cadre in the Registry on regular basis, or any other benefits, except the benefits provided for in these Rules, irrespective of length of period of his co-terminus employment in the Madras High Court.

(7) A co-terminus employee attached with the Hon'ble Judge concerned, may be allowed to continue in co-terminus employment of the Hon'ble Judge concerned till the end of next English calendar month followed by the English calendar month of retirement or transfer or elevation of the Hon'ble Judge concerned, on a specific request made by the Hon'ble Judge concerned to the Hon'ble Chief Justice, so as to enable him to make necessary transit arrangements.

(8) A co-terminus employee shall submit his property statement at the time of joining or re-joining duty and shall not acquire any movable or immovable assets without prior intimation or permission of the Registrar-General.

(9) The co-terminus employee shall not indulge in any act prejudicial to the interest of either the Hon'ble Judge concerned or the High Court and he shall, at all points of time, maintain utmost integrity and discipline.

#### 5. PAY, ALLOWANCES, LEAVE AND OTHER BENEFITS.-

(1) Notwithstanding anything contained in any other rules, a co-terminus employee will get as remuneration the starting basic of an employee under Category-2 of Section-II of Division-III of the Madras High Court Service Rules, 2015 plus Dearness Allowance, House Rent Allowance, Medical Allowance admissible, from time to time, during the period of his employment on co-terminus basis. The co-terminus employee shall not be entitled to any annual increment, bonus, selection grade, super time scale, etc.

(2) A co-terminus employee shall not be entitled to avail,-

(a) more than one casual leave for every completed one month's service; and

(b) 10 days of Medical Leave on production of medical certificate for every completed one year of service:

Provided that no co-terminus employee shall avail any kind of leave without the prior permission of the Hon'ble Judge concerned.

(3) If any selection/recruitment is made in future to any post in the Registry, the person appointed and continuing in service as co-terminus employee as on the date of Notification issued by the Registrar-General, can apply to the said selection / recruitment, subject to fulfillment of requisite qualification, as 'in service candidate':

Provided that such co-terminus employee shall not cross the age limit prescribed for 'in service candidates' in the Madras High Court Service Rules:

Provided further that such co-terminus employee cannot have any preference / claim in such selection.

**6. POWERS OF THE HON'BLE THE CHIEF JUSTICE:** If any question or doubt arise regarding interpretation of these rules or an issue not covered under these Rules, the decision of the Hon'ble Chief Justice shall be final.

High Court, Madras,  
5th February 2018.

R. SAKTHIVEL,  
Registrar General.